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| **Pauta de auto-observación de clases.**(Uso exclusivo del docente).**Fecha: …………………………….** **Curso: …………………………….**       Mm.             Max.

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| **Indicadores** | **1** | **2** | **3** | **4** | **5** | **6** |
| Existe una correcta estructuración de la clase (inicio-desarrollo-. cierre). |   |   |   |   |   |   |
| Manifiesta dominio del contenido y rigurosidad conceptual de la disciplina que enseña. |   |   |   |   |   |   |
| Comunica a los alumnos el aprendizaje esperado de la clase.  |   |   |   |   |   |   |
| Las actividades de enseñanza aprendizajes son coherentes con el aprendizaje de la clase.  |   |   |   |   |   |   |
| Organiza adecuadamente el trabajo de los alumnos en el aula.  |   |   |   |   |   |   |
| La metodología y los recursos didácticos que utiliza son motivadores y ayudan al logro del aprendizaje de la clase.  |   |   |   |   |   |   |
| Organiza bien el tiempo en la sala de clase y se lo da a conocer a los alumnos.  |   |   |   |   |   |   |
| Reacciona positivamente frente a las acciones de los estudiantes.  |   |   |   |   |   |   |
| Promueve un buen clima de relaciones interpersonales en el aula.  |   |   |   |   |   |   |
| Utiliza las consultas de los alumnos para retroalimentar a todo el curso.  |   |   |   |   |   |   |
| Utiliza estrategias para crear y mantener un ambiente organizado dentro de la sala de clase.  |   |   |   |   |   |   |
| Atiende a la diversidad dentro del aula.  |   |   |   |   |   |   |
| Su lenguaje es apropiado para el nivel de los estudiantes.  |   |   |   |   |   |   |
| Incentiva a los alumnos constantemente a trabajar en función del aprendizaje propuesto.  |   |   |   |   |   |   |
| Monitorea y revisa las actividades realizadas por los alumnos.  |   |   |   |   |   |   |
| Registra las actividades diarias en el libro del profesor jefe.  |   |   |   |   |   |   |

 **Pauta de evaluación del trabajo realizado en clases****Nombre:  ……………………………………………….****Fecha: …………………………………………………..****S: Siempre.****A/V: A veces.****N: Nunca.****N/O: No observado.**

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| --- | --- | --- | --- | --- |
| **Indicadores** | **S** | **A/V** | **N** | **N/O** |
| Escucha con atención las instrucciones dada por la profesora. |   |   |   |   |
| Participa activamente de las actividades de la clase |   |   |   |   |
| Realiza preguntas pertinentes al contenido tratado |   |   |   |   |
| Interactúa de manera positiva con sus compañeros |   |   |   |   |
| Se dirige a la profesora con respeto. |   |   |   |   |
| Registra ordenadamente las actividades en el cuaderno. |   |   |   |   |
| Se adecuan a los tiempos de aprendizaje y de la clase |   |   |   |   |
| Demuestra haber logrado el aprendizaje de la clase |   |   |   |   |

[Volver al menú de contenidos](http://www.rmm.cl/index_sub.php?id_contenido=10966&id_seccion=6013&id_portal=727#menu)**PAUTA DE EVALUACIÓN DE TRABAJO DE GRUPO****CREACIÓN DE UN PROGRAMA TELEVISIVO.** Nombres: …………...........................................Curso:………..    Fecha:…………….

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| **Indicadores**  | **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| 1. Presentan un guión del trabajo a realizar antes de la fecha estipulada para la presentación del programa.  |   |   |   |   |   |   |   |
| 2. Utilizan diversos elementos y materiales en la realización de su programa. |   |   |   |   |   |   |   |
| 3. Hacen participar a los espectadores mientras realizan su trabajo.  |   |   |   |   |   |   |   |
| 4. El lenguaje es adecuado al tipo de programa a realizar.  |   |   |   |   |   |   |   |
| 5. Mantienen un correcto orden y secuencia en la realización de su programa.  |   |   |   |   |   |   |   |
| 6. Su trabajo es presentado de forma ordenada y manteniendo el respeto por sus compañeros y profesores que presencian su programa creado. |   |   |   |   |   |   |   |
| 7. Utilizan los minutos dados para realizar su programa, respetando el tiempo estipulado para la presentación. |   |   |   |   |   |   |   |
| 8. Realizan y omiten opiniones respecto a su programa presentado como un medio de crítica positiva frente a los demás integrantes del curso. |   |   |   |   |   |   |   |
| 9. Una vez terminado su programa, mantiene el respeto que sus demás compañeros (as) mantuvieron mientras presenciaban su programa. |   |   |   |   |   |   |   |

**PAUTA DE EVALUACIÓN DE TRABAJO DE GRUPO****CREACIÓN DE UN PROGRAMA TELEVISIVO.**Nombre: ……………………………………………….  Curso: ………..   Fecha:……

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Indicadores**  | **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| 1. Presentan un guión del trabajo a realizar antes de la fecha estipulada para la presentación del programa.  |   |   |   |   |   |   |   |
| 2. Utilizan diversos elementos y materiales en la realización de su programa.  |   |   |   |   |   |   |   |
| 3. Hacen participar a los espectadores mientras realizan su trabajo.  |   |   |   |   |   |   |   |
| 4. El lenguaje es adecuado al tipo de programa a realizar.  |   |   |   |   |   |   |   |
| 5. Mantienen un correcto orden y secuencia en la realización de su programa.  |   |   |   |   |   |   |   |
| 6. Su trabajo es presentado de forma ordenada y manteniendo el respeto por sus compañeros y profesores que presencian su programa creado.  |   |   |   |   |   |   |   |
| 7. Utilizan los minutos dados para realizar su programa, respetando el tiempo estipulado para la presentación.  |   |   |   |   |   |   |   |
| 8. Realizan y omiten opiniones respecto a su programa presentado como un medio de crítica positiva frente a los demás integrantes del curso.  |   |   |   |   |   |   |   |
| 9. Una vez terminado su programa, mantiene el respeto que sus demáscompañeros (as) mientras presenciaban su programa.  |   |   |   |   |   |   |   |

[Volver al menú de contenidos](http://www.rmm.cl/index_sub.php?id_contenido=10966&id_seccion=6013&id_portal=727#menu)**Pauta de Evaluación de la comprensión de lectura**Nombre:…………………………………………………………Curso:…………………...............................................................

|  |  |  |
| --- | --- | --- |
| **ESTRATEGIAS COGNITIVAS**  | **SI** | **NO** |
| Trata de comprender lo que lee (se detiene y piensa). |   |   |
| Relee (al no comprender el sentido de la lectura) |   |   |
| Se detiene ante las palabras nuevas y consulta su significado |   |   |
| Es capaz de encontrar claves que le ayuden a responder las preguntas. |   |   |
| Conecta claves del relato con lo que ya sabe |   |   |
| **Es capaz de identificar claves que sean reveladoras respecto de:**Personajes |   |   |
| Ambientes |   |   |
| Comprensión del argumento |   |   |
| Comprensión del desenlace |   |   |
| Usa clave del argumento e ideas propias para hacer predicciones. |   |   |

[Volver al menú de contenidos](http://www.rmm.cl/index_sub.php?id_contenido=10966&id_seccion=6013&id_portal=727#menu)**Pauta para evaluar el funcionamiento general del área de lenguaje y comunicación en el establecimiento escolar.****EGM:** En gran medida.**A:** Aceptablemente.**No:** no observado.

|  |  |  |  |
| --- | --- | --- | --- |
| **ASPECTO QUE SE DESEA EVALUAR** | **EGM** | **A** | **NO** |
| ¿Cumple el área con su objetivo básico de desarrollar la capacidad del alumno de expresarse adecuadamente en forma oral y escrita? |   |   |   |
| ¿Cumple el área con su objetivo de desarrollar el gusto  por la lectura y el hábito de leer?  |   |   |   |
| ¿Se da en el área una aproximación grata a la literatura a través de un conjunto de obras apropiadas para los lectores? |   |   |   |
| ¿Cuenta el área con los materiales necesarios para desarrollar sus funciones especificas? |   |   |   |
| ¿Es el horario del área suficiente para dar cumplimiento a todas las funciones que le han asignado? |   |   |   |
| ¿Tienen los alumnos tiempo para hacer frente a todas las obligaciones que el área impone?  |   |   |   |
| ¿Están preparadas las docentes del área para hacer frente a todos sus requerimientos? |   |   |   |

[Volver al menú de contenidos](http://www.rmm.cl/index_sub.php?id_contenido=10966&id_seccion=6013&id_portal=727#menu)**Pauta para evaluar el debate**Nombres: ……………………………………………………………………………Fecha: ……………………………………………………………………………………

|  |  |  |
| --- | --- | --- |
| **Aspectos generales del tema en discusión** | **Grupo A** | **Grupo B** |
| **SI** | **NO** | **SI** | **NO** |
| Interesa a la mayoría |   |   |   |   |
| Plantea claramente los objetivos |   |   |   |   |
| Investigación previa del tema |   |   |   |   |
| Análisis a fondo del tema tratado |   |   |   |   |
| Respetan los tiempos |   |   |   |   |
| El lenguaje utilizado por la mayoría de los participantes ha sido:  |   |   |   |   |
| Coherente |   |   |   |   |
| Apropiado |   |   |   |   |
| Dinámico |   |   |   |   |
| Claro |   |   |   |   |
| **Actitudes** |   |   |   |   |
| Respetan el punto de vista de los demás.Respetan sus turnos para hablar. |   |   |   |   |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Respecto al moderador** | **SI** | **NO** | **SI** | **NO** |
| Domina el tema |   |   |   |   |
| Organiza bien las intervenciones  |   |   |   |   |
| Clarifica conceptos cuando es necesario |   |   |   |   |
| Encauza el tema en discusión |   |   |   |   |
| Favorece la intervención de todos los participantes |   |   |   |   |
| Se muestra imparcial ante las diversas posiciones  |   |   |   |   |
| Extrae conclusiones |   |   |   |   |
| Realiza una síntesis final basado en las conclusiones |   |   |   |   |

[Volver al menú de contenidos](http://www.rmm.cl/index_sub.php?id_contenido=10966&id_seccion=6013&id_portal=727#menu)**La disertación oral****Pauta de auto-evaluación para la disertación oral.**Nombre:…………………………………………………………Fecha:…………………………………………………………...

|  |  |  |
| --- | --- | --- |
| **INDICADORES** | **SI** | **NO** |
| Me propuse un objetivo preciso para la disertación |   |   |
| Estuve seguro de lo que puse ante mis compañeros |   |   |
| Preparé bien el tema de mi disertación |   |   |
| Se mostraron interesados mis compañeros |   |   |
| Me apoye en material audiovisual |   |   |
| Presente introducción, desarrollo, conclusión  |   |   |
| Me adecué al tiempo establecido |   |   |

**Pauta de co-evaluación para la disertación oral.** Nombre:…………………………………………………………Fecha:…………………………………………………………...

|  |  |  |
| --- | --- | --- |
| **INDICADORES** | **SI** | **NO** |
| Muestra tranquilidad |   |   |
| Se le oye con claridad |   |   |
| Habla pausadamente (ni muy rápido ni muy lento) |   |   |
| No repite frases ni palabras |   |   |
| Se entiende el tema que expone  |   |   |
| Muestra algunos ejemplos y datos |   |   |
| Me interesa lo que dice |   |   |

**Escala de apreciación para recopilar información acerca del ambiente de trabajo en la sala de clases. (Compañerismo escolar)****S: Siempre.****F: Frecuentemente.****O: Ocasionalmente.N: Nunca.****Nombre:…………………………………………………..****Fecha:…………………………………………………….**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| INDICADORES | **S** | **F** | **O** | **N** |
| **A) COMPARTIR**1. Me relaciono con todos mis compañeros2. Mis relaciones son amistosas3. Comparto mis materiales de trabajo4. Me gusta trabajar en grupo. |   |   |   |   |
| **B) RESPETO POR LOS DEMAS**1. Llamo a mis compañeros por su nombre, evitando apodos que les molesten.2. Respeto la opinión de mis compañeros aun que no esté de acuerdo.3. Apoyo las decisiones de la mayoría |   |   |   |   |
| **C) COLABORACIÓN**1. Ayudo a mis compañeros que tienen dificultad en el estudio.2. Ayudo a la solución de problemas. |   |   |   |   |

[Volver al menú de contenidos](http://www.rmm.cl/index_sub.php?id_contenido=10966&id_seccion=6013&id_portal=727#menu)**Lista de cotejo para la revisión de Cuadernos****S: Siempre.F: Frecuentemente.O: Ocasionalmente.N: Nunca.****Nombre:…………………………………………………..****Fecha:…………………………………………………….**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **INDICADORES** | **S** | **F** | **O** | **N** |
| Están estipuladas las fechas correspondientes a los días de clases. |   |   |   |   |
| Están registrados los aprendizajes esperados o actividades genéricas dictadas por el profesor. |   |   |   |   |
| Están subrayados los títulos. |   |   |   |   |
| Los contenidos son registrados con letra clara y legible. |   |   |   |   |
| Las actividades del cuaderno están totalmente desarrolladas. |   |   |   |   |
| En general el cuaderno se observa limpio y ordenado. |   |   |   |   |

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